



Frequent Questions and Answers

Exam & Application

How much does an exam cost?

The Paper and Pencil Exam (PPE) fee is \$220.
The Computer Based Testing (CBT) fee is \$250.

How long should I wait to hear from BONENT after I mail my application?

You will receive a response approximately 4 weeks after your application is received.

It has been 4 weeks since I submitted my exam application and I have not heard from BONENT.

BONENT primarily communicates via email. If you have not received a message in your inbox, please check your Junk/SPAM folder.

Can I pay extra to expedite the process?

There is no option to expedite the exam application process.

Will you accept my high school diploma from another country?

Yes. Please submit a copy of the diploma and an official translation.

I have over 12 months of experience but I am not currently working in a facility. Can I apply to take the exam?

Yes. You must have your last supervisor complete, sign and date the Employment Verification section of the application. That person must also provide one of your reference letters. The second reference letter must come from another former co-worker.

Where can I take the certification exam and on what dates?

- Exam locations and dates are listed on the PPE schedule [\[link\]](#). Your completed application and exam fee must be received **before** the deadline date.
- There is no set CBT schedule. After receiving a confirmation letter, you must choose a CBT location. Based on the location's availability, you must schedule a time and date to take the exam. Click here [\[link\]](#) for a list of CBT locations.

How can I prepare for the exam?

There are three ways that you may prepare for the exam:

1. Take the Practice Exam [\[link\]](#) through the BONENT website (for CHT applicants only).
2. The BONENT study guide [\[link\]](#) provides an outline of the subject matter covered on the exam.
3. We have compiled a list of suggested reading materials. [\[link\]](#)

Are the CHT and CCHT the same?

No. The CCHT is not a BONENT exam.

What is a passing grade?

BONENT exam results are a scaled score. You must obtain a 70 scaled score to pass the exam.

How many times can I take the exam?

You may take the exam as many times as you need to. However, you must provide proof that you have completed 8 hours of nephrology continuing education after every 3rd attempt.



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Certification

How long will my BONENT certification last?

BONENT certification lasts for 4 years.

How often do I have to pay fees?

The BONENT Annual Certification Fee must be paid every year.

Can I pay the annual fee online?

Yes. You can pay the annual fee via the My Info [\[link\]](#) section on the BONENT website.

How can my employer verify my certification?

Your employer may verify your certification online via the “Employer Verification” [\[link\]](#) section.

I'm moving to another state. Will BONENT be accepted there?

Yes. BONENT is an international organization. The BONENT certification is accepted in all states.

Recertification

When am I due to recertify?

You must recertify every 4 years. Your current certification expiration date is listed on your BONENT certification wallet card. It is also listed on the Annual Certification Fee invoice that is mailed to you each year.

How can I recertify?

There are 3 options for recertification [\[link\]](#):

1. Obtain 40 CEUs with a minimum of 30 CEUs that quality for Group A.
2. Take the BONENT exam and obtain a passing score.
3. Use the One-time Waiver.

Which CEUs are accepted?

BONENT will accept CEUs that are obtained from an accredited CEU provider.

Where can I find CEUs?

The BONENT website provides a calendar of events [\[link\]](#) as well as “Sources of CE” [\[link\]](#). You may also obtain CEUs online.

How can I use the One-time Waiver?

You must check the box next to “I wish to use my one time waiver (once in a lifetime)” on the Recertification Application [\[link\]](#).

Is there a Fee to use the One-time Waiver?

There is no fee to use the One-time Waiver.

How should I categorize my contact hours?

- Group A [\[link\]](#) – Continuing education that focuses on nephrology
- Group B [\[link\]](#) – Continuing education that focuses on general health, customer service, CPR, health-related college courses.



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There is no option to expedite the recertification application process.

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It has been less than 12 months since my certification expiration date, how can I reinstate my certification?

Follow the steps below to reinstate your lapsed certification:

- Pay the \$100 Lapsed Certification Fee
- Pay any outstanding Annual Certification Fees and
- Submit 40 contact hours, or use the one-time Waiver, which allows you to automatically recertify without submitting contact hours.

It has been more than 12 months since my certification expiration date, how can I reinstate my certification?

Follow the steps below to reinstate your expired certification:

- Submit 40 contact hours you obtained before your certification expired and
- Pay the \$200 Expired Certification Fee
- You do not qualify to use the One-time Waiver.

If my certification has expired more than 12 months, do I qualify to use the one-time waiver?

You do not qualify to use the One-time Waiver.